Our Reconnection Plan
September 2020

Together, we **can**.

WATH CENTRAL PRIMARY SCHOOL

#TeamCentral
#Our Rainbow Children

Current guidance

The Government guidance released on 2nd July 2020 provided us with a context for their decision to request all schools to open to all children from September and issued guidance for schools to adhere to and manage when opening. The guidance issued can be found in full here.

The most recent guidance was published at the beginning of August and can be found here

At Wath Central we have been working hard on our plans for a full reopening ensuring that we:

- fulfil the expectations required of us
- ensure that the safety of everyone is paramount in all our decisions and actions
- continue to provide a high quality, well balanced curriculum to best support our pupils in their education.

Keeping children and staff safe

All schools must comply with health and safety law, which requires them to assess risks and put in place proportionate control measures. Essential measures include:

- a requirement that people who are ill (particularly with symptoms of Covid-19) stay at home
- robust hand and respiratory hygiene
- enhanced cleaning arrangements
- active engagement with NHS Test and Trace
- formal consideration of how to reduce contacts and maximise distancing between those in school, wherever possible, and minimise potential for contamination so far as is reasonably practicable

All schools have been provided with a set of actions to 'prevent' and 'respond to infection' which are summarised below:

Prevention:

- minimise contact with individuals who are unwell
- clean hands thoroughly and more often than usual
- ensure good respiratory hygiene - 'catch it, bin it, kill it'
- enhanced cleaning
- minimise contact between individuals and maintain social distancing wherever possible
- where necessary, wear appropriate personal protective equipment (PPE)

Response to any infection:

- engage with the NHS Test and Trace process
- manage confirmed cases of coronavirus (COVID-19) amongst the school community
- contain any outbreak by following local health protection team advice

Our first priority at Wath Central is, as always, the safeguarding of everyone in our school family and at the moment this particularly incorporates a health and safety remit which we are fully committed to and take very seriously.

We appreciate this is unchartered territory – if you have any questions at all, please get in touch. You can contact school via email, phone or Dojo to link to a member of the Senior Leadership Team or your child's class teacher. Mrs Cousins will be available throughout the day during the first few days back at school as well as being visible during drop off.

Attendance

All children will be welcomed back to Wath Central from Wednesday 2nd September unless otherwise agreed and attendance at school is once again, mandatory.

We support the government here which notes:

- *parents' duty to secure that their child attends regularly at school where the child is a registered pupil at school and they are of compulsory school age;*
- *schools' responsibilities to record attendance and follow up absence;*
- *the availability to issue sanctions, including fixed penalty notices in line with local authorities' codes of conduct.*

Shielding children

Shielding advice for all adults and children paused on 1 August. Where a pupil is unable to attend school because they are complying with clinical and/or public health advice, please contact a member of the SLT team and we will work with you to support your child the best possible way we can.

Before Your Child Leaves Home in The Morning

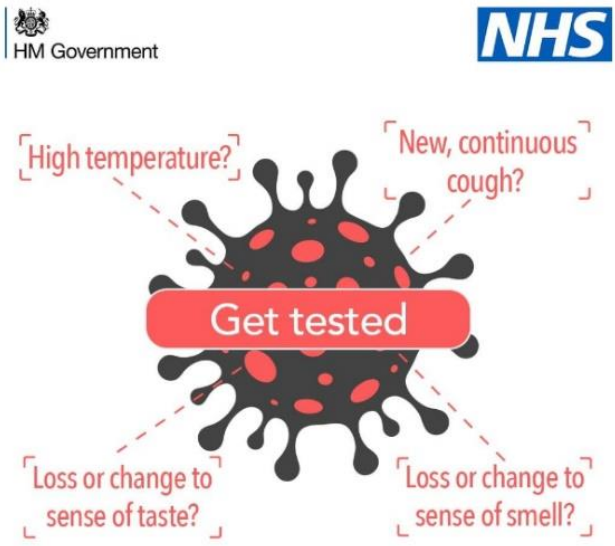
Please check for any of the following symptoms:

- a high temperature
- a new, continuous cough
- a loss of, or change to the sense of smell or taste

If any of these symptoms are evident, do not send them to school, contact our office team on 01709 760345 or email school@wcp.jmat.org.uk.

Government advice must be followed and can be found at www.gov.uk.

Should your child or anyone in your family becomes symptomatic, please ensure they are tested and inform school of the result. Thank you.



Drop off and Collection

Travel to and from school

We encourage parents, staff and pupils to walk, use a scooter or cycle to school if at all possible. Children and families should ensure they are following social distancing guidelines whilst travelling to and from school.

Remember that face coverings are required at all times on public transport (including for children, over the age of 11)

On the school site

To ease congestion, we will continue to have staggered start and finish times. It is important that we do not have parents congregating at the school gates and that we limit the number of interactions across bubbles.

Please be aware about social distancing on pavements approaching the school, when opening car doors etc, when walking to school or congregating outside the gates.

Only 1 parent/adult should drop off and collect to help minimise the number of adults on site if at all possible.

Parents will not be allowed on the school site and in the mornings after an appropriate settling in time for your child, we encourage a kiss and drop approach at the gate. There will be lots of familiar staff to welcome the children and guide them to their classrooms.

Drop off and collection times will be re issued this week as a reminder of arrangements for the short term.

Both Festival Road and Fitzwilliam Street entrances will be open and in use for drop off and collection.

At the beginning of the day . . .

- Y1 and Y3 - 6 will be using the Festival Road entrance to avoid congestion.
- FS and Y2 will use the Fitzwilliam Street entrance.
- FS parents need to proceed to the wooden fence where an appropriate handover can take place
- Y1 children can be dropped off outside of their classrooms and parents can wait on the grass area near their classrooms at a social distance.
- Y2 will be collected from the grass area near the well or the hard standing area on Fitzwilliam Street and parents can wait here at a social distance.
- Y3 – 6 children can be dropped off on the hard standing area on Festival Road or dropped off on the grass area outside their classroom. Once again, it is important that parents wait at a social distance. We encourage independence so if children can be dropped off on the hard standing area, this would be appreciated.

At the end of the day . . .

The children will be brought out to their parent/adult at their allocated time.
Children can be collected from the areas where they were dropped off.
The hard standing area on Festival Road should also be used for parents or carers who are waiting for children in multiple year groups. If you are struggling to collect several children, please talk to a member of SLT and we can help you. Parents should not crowd around the door areas and allow plenty of room for the handover. Siblings should remain with parents at all times and should not play within waiting areas.

While waiting for children, it is vital that parents and carers socially distance and exit the school site as quickly as possible to allow the next group of parents' space and time to collect their children.

Please ensure that you are on time so that the collection of children is swift.

****Please note we will review the collection arrangements regularly in September to ensure they are working effectively and we are happy with the safety precautions in place. Please be aware we will make amendments to timings if we feel it is necessary.**

Arrangements in school

Class 'bubbles'
Each class will function as a bubble to begin with and children and staff will keep to these bubbles through the day both at learning times and less structured time. At lunchtime, the children will eat as a bubble either in the dining rooms or in their own classroom. This will *'make it quicker and easier in the event of a positive case to identify those who may need to self-isolate, and keep that number as small as possible'.*

The class bubble system will be reviewed by the end of the second week of term and from then after every fortnight to ascertain whether this is still the most appropriate and effective way of keeping all children and adults safe and enabling a rich and meaningful learning and social experience.

EYFS
Children in EYFS (and Year One in the Autumn term) will be following a free flow, play based curriculum. Whole class teaching sessions will be no longer than 15 minutes and all classrooms will be well ventilated. It will not be possible, nor is it required, to enforce social distancing measures with children in EYFS. This means that children will come into contact with all the children in their class. Children will wash their hands often and surfaces and equipment regularly sanitised.

Please refer to the Welcome Video sent to parents and carers before the summer holiday.

Learning resources
For individual and very frequently used equipment, such as pencils and pens, staff and pupils will have their own items that are not shared. Classroom based resources, such as books and games, can be used and shared within the class bubble; these will be cleaned regularly, along with all frequently touched surfaces. In KS1 and KS2 resources that are shared between classes or bubbles, such as sports, art and science equipment will be cleaned frequently and meticulously and always between bubbles, or rotated to allow them to be left unused and out of reach for a period of 48 hours (72 hours for plastics) between use by different bubbles.

Reading Books
Reading books can still be brought home, however on their return to school they will be placed in a box and left for 72 hours before returning to the shelves. If your child has a reading book at home, please return on the first day back in September. Books will be changed on a strict rota to help us with quarantine procedures - your child's class teacher will inform you about when books will changed. Book bags can be brought to school but will need to be kept with your child.

Assemblies
There will be no traditional whole school or key stage assemblies during the first part of the autumn term and these will be replaced by a Virtual Assembly, which will be watched by children in multiple classrooms on large screens.

Special Events
At the moment, we are keeping an open mind about Harvest, Christmas and other festivals during the Autumn term but all should be aware that, even at this early stage, full-scale productions, parent events, celebrations look unlikely in the autumn term. No educational visits will take place this term. We are yet to hear about sports fixtures.

Enhanced cleaning regimes
Since lockdown and opening for keyworker children our school has had enhanced cleaning systems in place and has also been regularly and thoroughly cleaned. We have adjusted our cleaning rotas with our site team to ensure that much more cleaning goes on during the school day – with particular attention paid to those surfaces that are frequently touched like door handles. School staff not normally involved in these duties like teachers and support staff have also been helpful in keeping their own classrooms clean and extra materials have been provided for this purpose. We anticipate these arrangements will stay in place until further notice.

Coats and bags

Please keep items brought into school to a minimum as much as possible. The only items needed will be lunchboxes, snack, water bottle, any hygiene items and a book. Bags will not be needed as PE kit won't be brought into school as yet. Children will need to come into school already dressed ready for PE.

The importance of fresh air
Windows and doors will be left open as much as possible to aid ventilation. Teachers will plan many outdoor learning activities and therefore it is essential that the children come suitably dressed for all weather possibilities.

Extra Curricular Clubs
No after school clubs will run at the moment. When they launch, the integrity of the bubbles will be maintained.

Fun4U will run in some form and communication about this should be directed to Jodie or the company's facebook page, not via school. Thank you.

Behaviour
Our Behaviour Policy will be updated again in September 2020 but our expectations and high standards have not changed. Our Central values and ethos remain unchanged, and children are expected to aim to uphold them.

There is an addendum to our policy whereby, in addition to our principles Be **Ready, Be Respectful, Be Safe** children must be aware of the new requirements in the addendum namely that they must:

- Wash hands frequently (including whenever we are asked to), with soap and water for 20 seconds (e.g. by singing happy birthday twice) or with hand sanitiser if soap and water are not available;
- Never cough, sneeze or spit towards another person; catch all coughs and sneezes in a tissue (or our arm if not available) and throw it away (catch it, bin it, kill it), then wash hands.
- Work, eat and play in our designated group, and minimise contact with children from other groups (including in the playground, anywhere on the school site and on our way to and from school)
- Be sensible about following instructions regarding distancing and follow instructions about staying apart from one another for example not facing each other for long periods where possible (with a common sense approach taken to EYFS and younger pupils);
- Move around school as instructed by the teacher/adult and avoiding other people
- Not share any food, drinks, cups or water bottles;

It is essential that the children listen to and follow instructions at all times and adhere to the guidelines set by the government and the school. This is required inside school and outside during breaks and lunches. Any child who is unable to do this is risking the safety of themselves, other children and staff and we will contact parents to discuss immediately.

A risk assessment will then be completed with all parties to ensure that everyone is safe in school.

School lunches.
We will have a full school offer for hot and cold lunches provided by Riverside Catering with the normal payment arrangements via School Money.

Free School Meals
Year 3 parents should be aware that universal free school dinners do not apply in KS2 and that payment for meals booked will be required. If you feel that you should be in receipt of free school meals, please call the office and one of our office staff or Mrs Cousins can help you with this simple application online.

Eligibility for Free School Meals
Your child is eligible for Free School Meals if you get one or more of the following benefits:

- Income Support

- Income-based Job Seekers' Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The Guaranteed element of State Pension Credit
- Child Tax Credit, provided you are not also entitled to Working Tax Credit, and have an annual gross income, of no more than £16,190 (as of 2014 financial year) as assessed by Her Majesty's Revenue and Customs
- Working Tax Credit run-on - paid for four weeks after you stop qualifying for Working Tax Credit
  It is important that you continue to apply for Free School Meals even if your child is in Key Stage 1 as this enables your child's school to access Pupil Premium which is an important payment for schools which enables them to get even more support for the children in school.

If your child is in Key Stage 1 and you do not apply, we will not be able to claim the appropriate Pupil Premium and will have less money to spend on supporting children in school.

We are aware that many families' situations have changed due to the COVID-19 pandemic and therefore if you could now be entitled to free school meals and the pupil premium funding please contact the school office and we will support you with this.

We have arrangements in place to ensure that during lunch time separation between 'bubbles' is maintained. Children will always have the chance to wash their hands within the classroom before eating.

Packed lunches
Please ensure your child has all the cutlery they need and their meal is easy for them to manage on their own.

Part of our work this year is an ongoing project entitled 'Healthy Me' which encompasses a healthy mind and body and we will once again be aiming to be accredited as a Healthy School. We will therefore be encouraging healthy snacks and balanced lunches so please help us by encouraging your child to bring with them fruit, or alternative healthy snacks other than those high in sugar or saturated fat such as chocolate.

May we remind you that we have children in school who have a serious nut allergy so no nuts please.

Availability of water on site
All pupils need to have their own school water bottle that is untouched by other children or staff. Fizzy drinks and energy drinks are not appropriate for school.

Water is available in school to refill children's own water bottles if necessary.

School uniform
It is an expectation that all children will wear the approved school uniform. We expect our children to take great pride in their school and this is reflected in the way they dress for school.

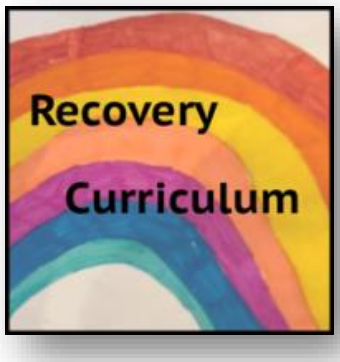
As we are an active school, we encourage the children to come in their Central PE uniform on PE days so they can join in all the physical activities in practical and comfortable clothing. Your child's class teacher will inform you of these days during the first week of term. Children will need to wear suitable trainers for PE. May I remind you that PE is a mandatory subject for all children.

If you need support with sourcing school uniform, please speak to Mrs Cousins or another senior member of staff as we have a stock of uniform which we can pass on.

Curriculum for reconnection

Whilst we are confident that many children will be looking forward to getting back to school, meeting their friends and re-establishing their routine etc, we are also aware that this is a highly emotive time and one which will evoke a mixture of strong feelings for many children. Some children have not been on site since March and some may not have regularly committed to lessons since the Spring too. Moreover, during that time many of our children have been working hard and producing good work and have benefited from time spent with their families, exploring and experiencing different opportunities to grow, learn and achieve in different contexts.

Our learning this Autumn will focus on health and wellbeing as well as academic catch up as part of the recovery process. Our Autumn curriculum, 'Create', will not focus on what has been 'lost' during the lockdown, but rather on looking ahead positively to the future; ensuring that our children have a strong foundation of basic skills alongside a project where they can explore issues of our current situation and the world looking forward. From November, we will launch a mini project in History.



There needs to be a collective positive mindset as these are still unprecedented times.

We will remain calm and measured this Autumn knowing that whatever the situation we have the staff with the best knowledge and experience of how to teach, support and help our children in 'closing the gap' where required. We will not make our children worry unnecessarily or make them think that things are worse than they are and where issues present themselves our language will reflect our established 'growth mindset' philosophy – '*you can't do it yet*'.

Assessment

Our teachers will make adaptations establishing 'what has to be learned' rather than sticking rigidly to our usual long term plans. Class teachers will use their own expertise to establish starting points for each class in the autumn term and will likely have to take 'a step back' in order to help children then move forward with confidence but each child and class will be different. In schools this way of assessing what should be taught next is known as 'formative assessment', that is the judgements teachers make on a day to day basis during class work which allow them to assess attainment and progress. To strengthen routines, relationships and resilience it is important that, in a measured supportive way, teachers and children get back to established ways of working rather than spending too long on a formal testing regime, especially when children's confidence will be low.

Rich and Meaningful Curriculum.

Although there are some restrictions in place (eg singing in large groups) we fully intend to continue with our normal ambitious curriculum from the start of the autumn term. We are still basing our projects on philosophical concepts and will be looking at a legacy project first with a heavy focus on the Arts. We will make use of existing flexibilities to begin at appropriate starting points for all our children and this may mean that not all subjects are taught every term.

Pupils with additional needs.

Children with additional needs will be supported by the school inclusion team to ensure a smooth transition when returning to school. Mrs Crawford and Mrs Cousins have been working with our families to support children in their transition back into school. In some cases, children with additional needs may require a risk assessment to be completed and may have some flexibility to their timetable to begin with.

Staff will continue to be responsive to the needs of individual pupils and additional support will be provided where necessary. Small group or 1:1 support may take a different form in the autumn term so that adults and children remain safe, for example, sitting side by side, staff and pupils working at a greater distance from each other, and working in different parts of the school building. At times, when it is appropriate, staff who are in close contact with individual children may wear PPE.

Communication is important to us

School office

The office remains closed to parents and carer visitors except for emergencies only. Any routine enquiries should be directed to the office team via telephone or email. They will direct your enquiry to

the relevant body within school who will get back to you as soon as possible – this includes class teacher. There will be a member of SLT on the gates each morning who will also be able to answer questions and relay any messages.

Parents and carers should do all they can to ensure that children have all that they need for the day (e.g. packed lunches) at the start of the day and if there is an instance where their child needs to be collected at a different time, they should telephone the school to make arrangements. Senior staff will then arrange to meet parents with their child in the open air.

Communicating with Parents/Carers

Communication with parents is really important to us. Due to the current restrictions we would request that meetings with members of staff are by prior arrangement only so that social distancing and safety precautions can be put in place. If you would like a phone conversation or a face to face meeting please email school@wcp.jmat.org.uk or telephone the office 01709 760345 to support making these arrangements.

Please keep face to face conversations to a minimum at the school gates

Children or staff suspected of having COVID-19

In line with DfE guidance in the case of a suspected infection the school will:

- engage with the NHS Test and Trace process.
  We ask that parents and staff inform the school immediately of the outcome of any test;

- manage confirmed cases of coronavirus (COVID-19) amongst the school community. The school will text or e-mail parents with a notification of a confirmed infection including which 'bubble' this may affect. We will not share the names or details of people confirmed to have coronavirus.

- Engage with, and follow the advice of the health protection team and definitive advice about who should or should not be sent home. In summary, Government advice states that we 'must send home those people who have been in **close contact** with the person who has tested positive, advising them to self-isolate for 14 days since they were last in close contact with that person when they were infectious.
  'Close contact' now means:
  - face to face contact with an infected individual for any length of time, within 1 metre, including being coughed on, a face to face conversation, or unprotected physical contact (skin-to-skin);
  - proximity contacts - extended close contact (within 1 to 2 metres for more than 15 minutes) with an infected individual;
  - travelling in a small vehicle, like a car, with an infected person.

- When a case is suspected in school, the child will be immediately isolated from other pupils and staff and parents/carers will be contacted to collect them. Staff supervising these children should also try to ensure they remain two metres away while still aiming to provide the reassurance and care particularly young children will need. Enhanced PPE is available for these staff.

- We ask that parents whose child has been identified as having a suspected case of COVID-19 should seek immediate medical advice. The guidance says *'Anyone who displays symptoms of coronavirus (COVID-19) can and should get a test*.' Tests can be booked online through the NHS testing and tracing for coronavirus website, or ordered by telephone via NHS 119 for those without access to the internet.

  If no test is undertaken then we expect children to self isolate according to the Public Health England guidance here: https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection

Households with a confirmed case of Coronavirus should follow the advice laid out by Public Health England here: https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance

regarding isolation and should keep their school informed about their planned date of return following isolation.

In the event of a local authority wide lockdown similar to that in place in Leicester from Saturday 4th July. The school would revert to an enhanced version of the arrangements which were in place during the nationwide lockdown.

Plans for full reopening in September 2020. #TeamCentral

Class	Drop off			Collection Mon - Thurs		Collection Fri Lunch
	Where	**Time**	**Parent waiting area**	**Where**	**When**	
Fs1	Fitzwilliam Street Own entrance	8:45 – 11:45 12:15 – 3:15	Outside the FS door at a social distance	As at Drop off	11:45 3:15	11:45 3:15
F2B	Fitzwilliam Street - Across outdoor provision	9:00 - 9:15* **Early Bird Reading available from 8:45am*	Near FS wooden fence in two lines as signposted and at a social distance.		2:45	11:55
F2H	Fitzwilliam Street -Across outdoor provision		Near FS wooden fence in two lines as signposted and at a social distance.			
1B	Festival road and external classroom door – left filter	9:00 – 9:15* **Early Bird Reading available from 8:45am*	Grass area outside (directly opposite) the classroom.		2: 45	11:50
1C	Festival road and external classroom door – left filter		Grass area outside (directly opposite) the classroom			
2M	Fitzwilliam Street - Through main entrance	8:45 – 8:55	Grassed area near the well on Fitzwilliam Entrance		2:55	12:10
2L	Fitzwilliam Street - Through main entrance		Grassed area near the well on Fitzwilliam Entrance			
3J	Festival road and external classroom door – right filter	8:45 – 8:55	Grass area outside (directly opposite) the classroom.		2:55	12:00
3W	Festival road and external classroom door – right filter		Grass area outside (directly opposite) the classroom.			
4C	Festival road and external classroom door – right filter	9:00 – 9:10	Grass area outside 4C –around the end of school, bordering the fence with the field.		3:05	12:10
4M	Festival road and external classroom door – right filter		Grass area in the corner of Festival Road and field, near the tree.			
5GB	Festival road and external classroom door – right filter	8:45 – 8:55	Grass area outside (directly opposite) the classroom.		2:55	12:00
5K	Festival road and external classroom door – right filter		Grass area outside (directly opposite) the classroom.			
6S	Festival Road and through old entrance - centre filter	9:00 -9:10	Grass area outside (directly opposite) the classroom.		3:15	12:10
6B	Festival Road and through old entrance - centre filter		Grass area outside (directly opposite) the classroom.			

Frequently asked questions:

What do I do if I have more than one child to drop off or collect and I cannot be late for work?

If you have more than one child and you are finding it difficult to negotiate the staggered start times due to work, please contact us and you can drop off all children at the earliest drop off time of one of your children.

Similarly for collection, you can collect at the earliest collection time.

Always collect the younger child first and alert the teacher of your older child that you may be a few minutes late so that we can hold onto your older child.

If you need to wait for more than one child, please wait in the hard standing area or grassed area in front of Year 1 classrooms adjacent to Festival Road, at a social distance.

Can I come into the office with enquiries at drop off or pick up times?

Ideally, no. Enquiries should still be made via phone or email where possible but we appreciate in emergencies, you may need to come into the office. The office window will remain closed as an infection measure.

Can I wait inside the entrance at the end of school?

No, sorry. Not at the moment. Parents are not allowed in the entrance lobby unless in an emergency. All chairs have been removed temporarily. Parents and carers are asked to wait outside.

Can Y5 and 6 walk to and from school without an adult?

Yes, as long as you are happy and they are aware of the new entrances, timings and expectations in a morning. There can be no ball games in front of classrooms. Children will have to wait within their allocated area and cannot move freely through the site.

What happens in bad weather?

We will endeavour to open doors early. We will post instructions on Dojo should there be any change to arrangements. If there is a period of very wet weather, we may have to amend procedures as grassy areas may not be accessible.

Will my child have their temperature taken coming into school?

No. Their temperature will not be taken unless your child becomes symptomatic at school at which point we follow procedures.

Will my child wear uniform?
Yes, full uniform with black shoes. Please ensure your child has a red sweatshirt, fleece or cardigan for colder days as no other sweatshirt/ cardy/ hoodie will be permitted indoors. This has been a notable issue with older children over recent years. No sports wear should be worn other than on PE days.

On PE days, your child will be asked to come to school in school PE kit (including trainers) as there will be no changing on site to begin with. Dark coloured joggers will be ideal for colder days.